Date and time: 12/07/17 08:00 am to 12/07/17 09:30 am

Present: Sandy Rossi, Mark Reinking, Mike Sheldon, Mary Blackinton, Zoher Kapasi, Nancy Reese, Scott Ward, Barb Sanders, Rick Segal, Jim Farris

Topics

1. Establishing a Quorum

   Quorum established

   Mike Sheldon and Mary Blackinton absent

2. Approval Minutes from Previous Meeting

   Decision minutes from November 2, 2017 approved

3. Consent Agenda

   Decision approved

   Consent Agenda included the following:
   CHEP Update: report highlights the launch of a student writing award, curricular development grant, elections
   Clinical Reasoning Consortium Newsletter sent to their consortium members
   PTCAS Meeting Update
   National Student Honors Society Minutes
   Benchmarks TF creating a short (10 minute) interview with a Program Director/Chair who has used the Benchmarking System and create a personal story from a non-committee member and non-board member.
   Target completion date: March 2, 2018
   NIPEC - Encouragement access the NIPEC webpage as resource for information on interprofessional education, research, and faculty development.
   ELC - changes to registration and timelines
   Global Forum Report sharing information from a recent meeting

4. Treasurer's Report

   4-1. October reports

      board reviewed with some discussion but no action needed

   4-2. 2018 budget

      discussion around development of honoraria, travel for leadership groups/individuals, etc
      Finance Committee meeting at CSM will work to develop policies
5. Business Agenda

5-1. Clinical Reasoning Consortium (Jim)

**Decision** The Board supports the requests for a panel discussion on the role of movement in clinical reasoning and related costs to conduct the meeting as well as the development of “Fact Sheets”, 1-2 page summaries on topics related to clinical reasoning. For example, a glossary of terms related to reasoning, one on the different types of reasoning.

5-2. Education and Pedagogy Consortium (Jim)

**Decision** The Board supports the request for a CSM speaker on the Scholarship of Teaching and Learning and an honorarium. The topic would be enhancing student learning in lab situations.

5-3. Strategic Plan and Initiatives (Barb)

**Decision** Strategic plan with mission and vision incorporated adopted

**Decision** Document on competencies for professional education shared. Revisit this at a later meeting.

5-4. Selection of new ACAPT representative to the Global Forum (Barb)

**Decision** Put out a call for volunteers in the newsletter to fill this position

5-5. Board Retreat (Sandy, Mark, Barb)

**Decision** Send out a poll to find a mutually available time

Barb will be out of the country at NEXT. Mark will chair the meeting

5-6. Scheduling Next Year’s Board Call Date/Time

**Decision** Sandy to send a poll to everyone to identify a helpful time

6. New Business

6-1. ELP Update (Zoher)

discussion regarding financial capacity for supporting ELP initiatives to include action on the clinical education task force recommendations adopted by APTA

7. Upcoming Meetings
7-1. Meetings and Events at CSM

Attached is the current schedule. Rooms are subject to change, but dates/times should be set.

$file: ACAPT_schedule_at_a_glance_for_CSM_2018.xlsx

8. Future Deadlines

Assuming a similar timeline for our January board call, please be prepared to send me your agenda and report items by January 2, 2018.

9. Notes

- Sandy will be out of the office on Friday, December 16 and then again December 25-January 1.

10. Adjourn