American Physical Therapy Association

ACAPT Board Meeting

***April 6, 2017, 8:30-10:00 AM (eastern)***

# MINUTES

**In attendance:** Barb Sanders, Mark Reinking, Zoher Kapasi, Jim Farris, Pam Levangie, Mike Sheldon, Nancy Reese, Rick Segal, Scott Ward, Sandy Rossi, Jeff Konin, Peter Altenburger, Anne Thompson, Cathy Ortega, Mary Blackinton, Karen Huhn, Sara Maher, Jennifer Hastings, Donna Applebaum, Christine McCallum, Diane Heislein, Shawne Soper, Jean Timmerberg, Lisa Dorsey, Cheryl Resnick, Mary Rodgers

**Committee Reports**

* Benchmarks Committee – Peter Altenburger
	+ Initiated survey round for 2017. More involvement, more quickly
	+ Human interface results in a lot of errors which is difficult to manage; receiving 5-10 emails per day with questions, concerns related to accessing or uploading survey
	+ The committee believes the long term solution would be a dedicated staff person to work with the human interface component. The committee would remain as the content experts.
	+ Trying to still update the instrument and administration
	+ Summer goal = look at pulling together the data from the past two years to develop benchmarks
	+ Submitted an article for publication on the process, data, research, etc. into JOPTE
		- Peter to share information with the board
	+ Submitted for 2 presentations (CSM, ELC) for two 2-hour symposiums on how to use the portal and how to use the information for accreditation, etc
		- Peter to share this information with the board
	+ New committee name in the works since the board wants to transition it from a task force and to help with promotion/recognition and the term “benchmarks” doesn’t reflect the full scope of all the work
	+ CAPTE – working with them on transmitting data

* Communications Committee – Jeff Konin
	+ Main initiatives
		- Efficient, effective ways of communicating all that we’re doing
		- First edition of the newsletter presented and website updates
			* If you have ideas for website improvement or newsletter
			* Determining policies to outline how to better share information from member institutions while not making the site junky or irrelevant
		- Expect a call to recruit additional committee members to meet the growing list of needs to improve communications
			* Please make sure your respective web pages are populated
			* Need to collect emails of all faculty more than just through the newsletter subscriptions
				+ An idea – as member institutions join or renew, we could request the contact information of their faculty
		- Consider a liaison from each consortium as a member of the communications committee
			* Please contact Jeff
		- Website – trying to determine how to drive people to the website to use it as a resource
* Leadership Development Oversight Committee – Nancy Reese reporting on behalf of Janet Bezner
	+ Working on a table outlining all of the leadership development happening from various organizations around the country to make it available to members – filling gaps beyond ELI
	+ Submission for ELC meeting and a roundtable discussion
	+ Working on a recorded discussion related to Mindfulness that could be shared in advance of ELC then discuss it more thoroughly there. Seeking a presenter on the topic
	+ Working on conducting a needs assessment on leadership – Coffee at ELC
	+ Group to develop resources
* Nominating Committee – Anne Thompson
* A strong slate is developing
* Elections schedule on target
* ELC Programming Committee – Mary Blackinton
	+ - April 10 is the deadline for abstract submissions for ELC
		- New exec for the Education Section is Julia Rice
		- Goal to have entire agenda/program published by end of June before registration opens
		- Trying to keep ELC an intimate conference and avoiding pre-conference courses to prevent it from becoming overwhelming!
		- MERC (Medical Education Research Certificate) event will occur prior to ELC, not calling it a pre-con!
		- ELC is ACAPT’s business meeting. The only way to do this is outside of the usual programming, so having “pre-conference” time to conduct consortia business is preferable so as to not compete against programming
		- Reviewers needed – Mary is trying to recruit a diverse group of reviewers, so please share any suggestions
		- Open Forum – rename it to make it clearer regarding its purpose and market it heavily in advance to encourage attendance
* Reference Committee – Cathy Ortega
	+ - Conference call about process regarding when we get motions and timeline for when/how the committee responds – trying to streamline the process and submit this to the board

**Consortia:**

* Clinical Reasoning Curricula & Assessment – Karen Huhn
	+ - Survey posted in two publications and the published results are forthcoming
		- Issue with elections timeline – little interest to develop a slate. Jeff Konin and Anne Thompson have offered to help
		- The Education Section’s Clinical Reasoning Symposium is nearly full!
		- Keeping a list of consortium membership – how to do this effectively? The newsletter opt in for people offers the option for them to identify
* DPT Terminal Internship –
* Early Assurance BS/DPT – Diane Heislein
	+ - No pressing issues
		- Communication issues related to elections and list management
* EPiC – Sarah Maher
* Working on elections and changing our election cycle
* Website updates forthcoming
* Submission for ELC forthcoming on Evidence based instruction
	+ Humanities, Ethics, and Professionalism – Jennifer Hastings
		- Working on a shared repository for resources to teach this component
		- Membership challenge
		- Collaboration with Emory publication on Journal of Humanities in Rehabilitation
		- Seeking unopposed time at ELC for a meeting
		- Humanities is one theme this year at ELC!
	+ NCCE – Donna Applebaum
		- A communications committee has formed within the consortium (Tawna Wilkinson is chair)
		- Two major initiatives
		- Connecting regional consortia around the country to make this more structured with online connections and at ELC. Seeking opportunities to make it more structured and conference programming to provide instruction on curriculum, administration of placement process
		- Formation of payment for clinical education task force
			* finalizing the charter of the task force
			* look at this issue comprehensively and present a report by ELC
			* make up of task force – reach out to ACAPT members – include task force members outside ACAPT as consultants or seek input.
	+ NIPEC - Cheryl Resnik
		- Reviewing 4 topics via work groups
		- Practice acts and whether participation in IPE and assessing rules related to students being supervised by other professions. Exploring an MOU
		- Faculty development – using website to provide information links to help people get trained in IPE
		- Program development – hoping to use website to use it as a networking site linking folks with expertise to those without expertise
		- Strategic partnerships and community sites – need to educate clinicians who are less familiar with IPE and the language thereof so that it’s seen as value-added to clinical sites through collaborative practice
			* Struggling to get clinicians in attendance at ELC
			* To collaborate with the NCCE to send things out on collaborative practice to clinical sites
		- Membership list challenges and communications
	+ RIPPT – Mary Rodgers
		- Abstracts submitted for ELC and CSM
		- Business meeting planning for ELC
		- Working on elections – slate ready for VP and Secretary
		- Hoping to present at National Student Conclave to recruit students for PhD programs and academia
		- Looking into developing a task force on training for PhD to propose to the ACAPT board

**Post Clinical Education Summit Panels:**

* Shawne Soper provided updates on all panels
* All panels on track and reports to the board will be provided by June
* Communicate recommendations to membership over summer (webinars) – time needed at open forum for Q&A, set up a call with Shawne to work on dates for the webinars
* At least one motion from each panel at business meeting for membership to adopt the work of the panels
* Common Terminology – Shawne provided update on behalf of the chair
	+ Glossary of terms developed via a consensus process – very impressive body of work
	+ Anticipating discussion on the glossary so they’re providing good background on the rationale of the choices
* Integrated Clinical Education – Christine McCallum
	+ Working on charges of the group and are on final stages with plan to report by June – 5 recommendations
* Student Readiness – Jean Timmerberg
	+ Knowledges, skills and abilities for readiness for clinical education
	+ Delphi Study with 4 rounds of communications with various stakeholder groups
	+ 100 participants per round - consensus developed on 96 items that fall under about 14 categories (resemble EPAs developed by AAMC for MD program students) with methods of assessment
	+ Report forthcoming in June and draft of a manuscript for publication

New Business

* Cheryl mentioned a bill that is being moved in California regarding students getting paid by clinical sites
* Save the date: Board meeting at NEXT will be on Wednesday from 4 -10pm. Dinner will be provided
* Be on the lookout for a poll to identify our next conference call like this one
* Mike suggested that we post on the website past consortia publications. Please post these to your respective webpages
* Sandy will work with the consortia to identify a list of needs