**June 08, 2018 Meeting**

**NIPEC Board meeting**

*Meeting was called to order at 9:07 am CDT*

**Board Attendees**: Cheryl Resnik (Chair), Dee Schilling (Vice Chair incoming) Shelene Thomas (Director), Holly Wise (Director), Myles Quiben (Director), Samantha Brown (Vice Chair) Chad Lairamore (Nominating Committee), Bob Wellmon (Director-incoming), Beth Davis (Nominating Committee), Mary Sinnott (Director), Steve Jernigan (Director) Kimberly Beran-Shepler (Secretary), Brandy Schwartz (Nominating Committee-incoming) Amy Nordon-Craft (Director-incoming)

**Absent**: Mary Blackinton (Board Liaison, ACAPT), Yasser Salem (Director-incoming)

**Minutes Recorder**: Kimberly Beran-Shepler

*Key points identified in today’s meeting:*

1. Review of the Minutes
	1. Minutes from BoD Meeting 4.13.18-approved
2. Welcome to New Board Members
	1. Sam will continue to serve as a web-master
3. Budget Discussion
	1. Same budget--$1500 for travel for chair, $3000 for food, ACAPT absorbs the website cost
	2. If board members are unfunded for ELC then please send a request to Cheryl
4. ELC NIPEC membership meeting planning
	1. 8-10am Saturday morning with sponsored breakfast pending, will need to pay for coffee
	2. Working breakfast meeting
	3. Begin meeting with an orientation and overview of the website
	4. 4 working groups (same as last year)
		1. IPE Faculty Development/Scholarship (**Myles** and Beth)
		2. Program Development and Assessment (Steve, **Holly**, Bob)
		3. Strategic Partnerships with Community Sites (**Mary**, Cheryl, Amy)
		4. Policies regarding Cross Disciplinary Supervision/CAPTE (**Shelene** and Dee)
			1. Bolded names are notetakers
			2. Needed sign in for each group, signs, hard copies from last year
		5. Groups will continue as task forces throughout the year
		6. Need to determine if website could be used utilized as a discussion group post meeting
	5. Missing from ELC Saturday meeting: Chad and Kimberly, Brandy (tentative)
	6. Meeting will end at 9:45 to do summary reports for each group

ACTION ITEMS:

Cheryl will take care of coffee for the meeting

Kimberly to work on the organization piece for the subgroups

Sam to work with web designers to see if website discussion board could be used for smaller task force discussions.

1. Additional ELC NIPEC events
	1. NIPEC Board Members meeting Friday lunch meeting in ACAPT suite or TBD
	2. May have a members Happy Hour meet and greet similar to CSM

ACTION ITEMS:

Cheryl to coordinate with ELC planning committee/ACAPT for board meeting

1. Time for next NIPEC BoD meeting
	1. 4th Friday of the month at 10am ET, 9am CT, 8am MT, and 7am PT

ACTION ITEMS:

Kimberly to send out reminders/save the date via outlook

1. Announcements
	1. Cheryl and Holly are attending IPEC meeting
	2. Online summaries are being submitted and being posted
		1. Resources—IPE Summaries
		2. Please encourage others to share

ACTION ITEMS:

Cheryl will send out “Online Summary link” to members that so that all know this is operational

Next meeting August 24th at 9am CDT

*Meeting was adjourned at 9:50 am CDT*