**Consortium on Humanities, Ethics and Professionalism**

Leadership Committee Meeting

September 20, 2018

11:00 a.m. - 12:00 p.m. CST via Zoom

***Meeting Minutes***

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| *Invited**Unable to attend*  | Jennifer Hastings, Cindy Dodds, Donna Smith, Jim Brennan, Bruce Greenfield, Shelly Lewis, Sarah LunaDonna Smith, Jim Brennan |   |
| *Purpose* |  To discuss topics related to humanities, ethics and professionalism in Physical Therapy education |   |
| *Agenda Item* | *Summary & Action* |
| **ELC Meeting** | * General consortium meeting, Friday Oct 12th 5:00 to 6:30 p.m. Eastern time. City Terrace 11, 3rd floor across the skybridge
* Donna and Jim have not heard back from the artist
* Cindy knows an artist who might be an alternate
* Set Oct 1st as the deadline for moving forward without an artist if one is not secured
* Once program/agenda is set, Sarah will send out another announcement with room number and more details
* “Business meeting” will be introduction of current officers and point out current projects - call for grant applications, call for student essay entrants, call for repository and listserv sharing, and announce the nomination committee candidates.
* This will also be a good opportunity to dialogue with Education Section members who are looking for a platform to discussion professionalism
* Add nominations to agenda during general meeting
* Sarah to send out reminder about general meeting and include the location 1-2 weeks before ELC
* Leadership meeting Saturday, 10/13, 12:00 to 1:15 p.m., Executive Suite, main hotel. No room # yet.
* AFTER general consortium meeting, so it will be the moving forward discussion (CSM plans) and debrief from Friday
* Zoom link to be sent via email for those who will not be in Jacksonville
* SL to send out cell phone exchange document in case there is a need to contact one another
* SL to send out meeting invitations via via email for both ELC events
* JH will text the suite # once it is provided
* ALL please respond to JH with lunch order or let her know you will not be attending
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| **Student ESSAY** | * Announcement was sent out via the ACAPT newsletter. Sarah will send out via CHEP email
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| **Nomination Committee** | * Secretary - Sarah L.
* Chair - Possibly Sarah Jameson?
* Nominating Committee - ?
* Deadline for consent to serve is January 2019
* Sarah L. to send email to Sarah Caston (Emory) who expressed interest in being more involved
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| **CHEP Grant** | * Cindy will finalize wording
* Once finalized, Nathan will post to Website, Sarah will share via email and ACAPT newsletter
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| **Website** | * There was a significant increase in activity after the Education Section’s listserv post by Sarah Jameson
* 32 new members were added over the past month, now up to 96 total membership
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| **Listserv** | * Sarah will send another email reminder about the repository and CHEP listserv
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| **Open Discussion** | * Discussed activity on the Education Section listserv about developing a platform for discussion on Professionalism.
* Pamela Levangie directed members of that forum to CHEP, which resulted in the significant increase in new members. JH added a post clarifying that CHEP is open to PTA and clinicians but those members can’t vote or run for office
* At this point the Education Section may be moving forward with building a website that can function as a discussion forum and provide shared space for a repository of class activities and other ideas.
* The group was in agreement that we should attempt to combine efforts with the Education Section, and the functionality of a website would be very beneficial. Additionally, the Education Section would not exclude non-ACAPT institutions.
* There will need to be a discussion with the Education Section about including humanities and ethics, along with professionalism, and there may be a need for dissolving CHEP or giving CHEP a new purpose; will need to revisit our mission & vision.
* Jennifer will follow up with Pam Levangie and invite her to the leadership committee meeting at ELC. OR we may schedule a Zoom meeting with the Education Section faculty
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| **Action Items** | * Cindy - finalize Grant wording, continue to seek nominations
* Cindy, Donna, and James to discuss plans for having an artist at ELC general meeting with Oct 1st as deadline to move forward without an artist if necessary
* Sarah - send out cell phone exchange; send reminder email about ELC with room number 1-2 weeks prior; send out essay contest announcement via CHEP email; email Sarah Caston re: nominations; send another email reminder about the repository and CHEP listserv
* Jennifer - follow up with Pamela Levangie re: Education Section and Professionalism interest group
* ALL please respond to JH with lunch order or let her know you will not be attending
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Meeting adjourned: 12:00 p.m. Central Time