**Consortium on Humanities, Ethics and Professionalism**

Leadership Committee Meeting

October 19, 2019

4:30 p.m. Pacific Time

At ELC in Bellevue, WA + Zoom

***Meeting Minutes***

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| *Attendees**Unable to attend*  | Jennifer Hastings, Sarah Luna, Cindy Dodds, Shelly Lewis, Nathan Brown, Sarah Caston, Donna Smith, Jim BrennanBruce Greenfield |   |
| *Purpose* | To discuss topics related to humanities, ethics and professionalism in Physical Therapy education |   |
| *Agenda Item* | *Summary & Action* |
| **ELC** | * CHEP Business meeting and poetry with Judith Adams
* 21 in attendance, including leadership committee members
* Very positive participant evaluations. Donna will submit to Humanities Washington as required.
* Consider adjusting amount of food down next year
* Wine: right amount
* Space: not optimal.
* In 2020: Plan for 25 people in a room with a capacity for 60 that is easy to find in the conference venue
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| **CSM** | * Discussed CHEP endorsement for abstracts submitted to CSM and opted to table the discussion
* Donna will identify CHEP-related programming and send to Sarah L. to be send to CHEP members via email.
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| **Students** | * Discussed student involvement and exploring CHEP content at National Student Conclave
* Sarah C. will look into how to submit for programming
* Sarah C. and Cindy can identify students involved with the Journal of Humanities in Rehabilitation who may be interested in leading the development of CHEP programming at Student Conclave
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| **Listserv** | * Shelly set up Gaggle listserv and has received positive feedback
* Sandy Brooks has been asked to move forward with paid subscription; subscription can be paid month-to-month, can discontinue at any time
* Sarah L. will send out email to CHEP members re: the listserv
* Discussed setting a deadline for determining if the Listserv is useful or should be discontinued
* Management of Listserv: discussed the importance of keeping the conversation active. At the next meeting, plan to discuss Listservs you like and why you like them in order to tailor CHEP’s for success.
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| **Next meeting** | * Tuesday, November 19, 2019. 1:00 p.m. Eastern Time
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| **Action Items** | * Sarah L -Send out email to CHEP members about Listserv
* Donna - identify CHEP-related programming at CSM
* Sarah C - look into the process for submitting programming to National Student Conclave
* Sarah C and Cindy - identify students who may be willing to lead initiative to begin having CHEP programming at National Student Conclave
* All - plan discuss how to make the listserv successful by bringing in your feedback from other listservs you participate in.
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Meeting adjourned: 5:30 p.m. Pacific Time