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| |  |  | | --- | --- | | **HOW TO REGISTER FOR THE NPTE** | **STEP 1 – REGISTER FOR NPTE THROUGH FSBPT**   * **Create Your Profile**: complete your profile once your school has created an account through FSBPT * **CAPTE Requirements:** Through FSBPT your school must validate your graduation date * **Register for Exam**: Once validated, register for the exam; payment *for the exam* is due at this time * **Become Eligible**: The state you’ve selected (See Step 2) must update your eligibility status on FSBPT * Once eligible, you will receive an **ATT (Authorization to Test) Letter** within 48 hours via email * **Register for Prometrics:** the ATT Letter has steps to register for a testing site; *another fee is due to reserve a seat* at a testing center | | **STEP 2 – APPLYING FOR STATE LICENSE**   * **Select a State for Licensure**: see following pages for a summary of jurisdiction requirements * **Contact Your Licensing Authority:** find out what your jurisdiction requires. [Click here to contact your licensing authority.](https://www.fsbpt.org/FreeResources/LicensingAuthoritiesContactInformation.aspx) * **Apply for a License:** Carefully complete all form requirements, pay the fees, and follow the instructions for submission. This may require professional references, program graduation verification, jurisprudence exam, etc. * **Get Approval:** Once your jurisdiction approves your licensure application through FSBPT, you may complete your NPTE registration and/or jurisprudence exam using FSBPT (see step 1) | **STEP 3 – STUDY!**   * **Make a Study Plan:** and stick to it * **Take Multiple Practice Exams:** take from multiple sources and assess your target scores for areas of weakness * Scorebuilders and TherapyEd are great resources * PEAT Practice Exams are available through FSBPT and most closely resemble the actual exam * If you are not meeting target scores and have already registered for an exam date, you can postpone your test date up to 5 days prior to your appointment for a small fee | |
| **A Few Extra Details…**   * National and State Registration can occur simultaneously * If your state requires an Official Transcript, make sure you request it from your University * You do not have to physically take the exam in the state in which you desire to become licensed * ONCE YOU’VE PASSED: you must submit your results and application of licensure to your jurisdiction to complete the licensure process * **For more information, see the Exam Candidates tab on** [**www.fsbpt.org**](http://www.fsbpt.org) |

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