

# Minutes of ACAPT Board retreat Minutes, April 18-19, 2019 - 04/18/19

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**Date and time:** 04/18/19 08:00 am to: 04/19/19 12:00 pm

**Present:** Sandy Brooks, Barb Sanders, Mike Sheldon, Emmanuel John, Nancy Reese, Mary Blackinton, Scott Ward, Scott Davis, Jim Farris, John Buford, Susan Appling

**Location:** DALLAS/FORT WORTH AIRPORT MARRIOTT  
Irving, TX

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## Topics

### 1. Thursday, April 18, 2019

**Note** Board Strategy Session on ACAPT Strategic Plan

### 2. Welcome and Introductions

**Note** The meeting was called to order at 8.05 am

#### 2-1. Establishing a Quorum

**Note** Quorum was established

#### 2-2. Conflicts of Interest

**Note** There were no new conflict(s) of interest reported

#### 2-3. Antitrust Compliance Guidelines

**Note** The Board was reminded to be in compliance to the Antitrust guidelines in its deliberations.

### 3. Exercise #1: ACAPT's Influence to Drive Excellence

**Note** The Board identified the following ways in which ACAPT is uniquely designed to influence excellence in physical therapy education:

- Enhance Program Quality Through Tools for Preparation, Teaching & Leadership
- Build Program Quality in Outcomes, Graduates, Community Engagement, and Clinical Education
- Develop and Educational Research Enterprise through Discovery and Translation
- Create an Impact on Community & Global Health
- Respond to Workforce Issues & Trends
- Drive Curriculum

Within each of the categories above, the board identified prospective actions to facilitate this influence. These actions are in development for further discussion and resolution.

### 4. Exercise #2: ACAPT's Strategic Plan

**Note** The Board discussed deliverables from the goals and objectives identified in the current strategic plan. The Board also identified areas of the current strategic plan to revise and refine with more definitive deliverables. The Board identified, refined, or further developed the following strategies:

(a) Academic Innovation:

- Identify graduate outcomes in preparation for the development of a standardized clinical education curriculum
- Revisit the Clinical Education Summit and evaluate progress
- Gather diverse exemplars (best practices) of partnerships between academic and clinical institutions and disseminate
- Determine the meeting results of the Clinical Education Strategy Meeting and who will do what
- Develop guidelines for PT education curriculum for implementation (possibly, work on a new or revised normative model)

(b) Knowledge to Elevate Health Care:

- Work with the ELP to build the body of educational researchers and promote educational research
- Increase the number of faculty involved in educational research; Distribute the education research agenda.

(c) Academic Leadership and Advocacy:

- Identify the many facets of excellence
- Develop a consultative partnership with CAPTE to establish a proactive feedback system
- Develop collaborative leadership development opportunities
- Identify needs among existing academic leaders and develop targeted modules that can address gaps
- Study existing models of student participation in leadership and highlight best practices
- Establish awards
- Request recommendations from the Diversity, Equity, and Inclusion Consortium regarding how to achieve diversity in faculty/student

## 5. Exercise #3: APTA's Strategic Plan

**Note** The Board reviewed and discussed current areas of the strategic plan wherein ACAPT and APTA align or are not aligned, and areas where ACAPT may lead and/or collaborate more with APTA and other partners. The Board identified the following:

(a) Areas of Alignment with APTA

- Champion student and early-career issues including debt burden and career-earning potential
- Maximize Stakeholder Awareness of the Value of PT
- Make APTA an inclusive organization that reflects the diversity of the society the profession serves

(b) Areas of Alignment with the APTE

- Clinical education
- Education research
- Programs/Faculty

For each of the identified areas of alignment, the Board discussed ways in which the alignments may be developed to enhance results

## 6. Exercise # 4: APTE's Strategic Plan

**Note** The Board exhaustively reviewed and discussed current areas of uniqueness versus overlap in ACAPT consortia and APTE SIGs, and to find areas of cooperation and collaborations. The Board will explore opportunities for APTE and ACAPT Leadership and Boards to meet in the future to foster discussions.

## 7. Exercise #5: Decision Tree

**Note** The Board exhaustively reviewed and discussed recommendations on potential rationale for a decision tree to guide future decisions of the Board, in order to close the loop on all Board actions.

## 8. Exercise #6: Mission & Vision 2:00 pm

**Decision** A motion was moved, and approved by the Board to re-write ACAPT's mission statement. The vision statement re-write will be considered during the second day of the retreat

## 9. Roundtable Liaison Notes

**Note** The Board reviewed notes compiled from the Roundtable Liaison notes, and will provide a response to membership on each item on the notes, to go out to the membership.

## 10. ACAPT-APTE Memorandum of Agreement for ELC

**Decision** The Board discussed, and approved a MOU agreement between the ACAPTE and APTE on the organization of ELC, with a minimal amendment.

## 11. Board Strategy Session on the Strategic Plan

**Note** The Board spent time discussing and refining some aspects of the strategic plan and also identified strategies for implementing various goals contained in the plan. Board discussion reviewed:

- Where ACAPT can Influence, align or have the advantage on strategic results
- How ACAPT can execute identified strategic goals, influence, alignment or advantage and
- With whom ACAPT should partner to execute strategic goals.

## 12. Friday, April 19, 2019

**Note** Meeting called to order at 7.00am

## 13. Board Strategy Session on the Strategic Plan (Contd)

**Decision** The Board approved new mission/vision statements:

Mission: ACAPT is the principal voice representing academic physical therapy, helping institutions deliver excellence in outcomes and leadership for the future of the profession.

Vision: Healthy movement for all through excellence and innovation in academic physical therapy (the Board will continue to discuss the vision statement until a consensus is reached)

## 14. Consent Agenda

**Decision** Criteria for Excellence Meeting: The Board was briefed on the plan for the May 17-18, 2019 Criteria for Excellence Meeting by Nancy Reese.

**Decision** Consent Agenda was approved by the Board.

## 15. Approval Minutes from Previous Meeting

**Decision** The Board approved minutes from last minutes.

## 16. House of Delegates Motions of Interest

**Decision** The Board discussed some of the motions to be discussed at the June HoD meeting, that are relevant to the ACAPT's business and mission; RC 4-19, RC 34-19, RC 43-19, RC 44-19, RC 45-19, RC 49-19. Mike Sheldon will attend the HoD meeting in case ACAPT's expertise as consultant is required.

## 17. Treasurer's Report

**Decision** The Board discussed various ideas on potential non-due revenues for ACAPT, and referred suggestions back to the Finance Committee for further review.

## 18. ELP Update

### 18-1. ELP Scope of Work

**Note** Nancy Reese and Scott Ward presented updates from the ELP to the Board.

### 18-2. Representative to replace Scott W.

**Decision** The board decided to make its decision on the new representative to the ELP to replace Scott Ward after the election results are provided

### 18-3. Clinical Stakeholder Relationship

**Decision** The Board discussed the relationships between Clinical Education stakeholders, including roles and responsibilities of each partner. The Board also discussed the recommendations from Donna Applebaum, and will continue to work on the recommendations.

## 19. Elections

### 19-1. Procedural considerations for how we slate candidates in the future

**Decision** The Board discussed and agreed to provide guidance to the nominating committee on criteria for slating candidates for ACAPT's open positions. The Board will also review election/voting procedures in the bylaws after the outcomes of the current elections.

### 19-2. Identifying the next President and Treasurer of ACAPT

**Decision** In October of 2020, Barb and Nancy roll off the board. We should begin thoughtful work to identify the qualifications we are seeking in the next president and treasurer and prospective candidates that the Nominating Committee can contact

## 20. Additional items if time permits

**Decision** The Board voted, and approved the recommended members of the PostDoctoral Research Fellowship for DPTs Task Force.

**Decision** The Board voted, and approved the DEI Consortium budget proposal.

## **21. Adjourn**

**Note** The Board adjourned at 11.55am.

