The meeting was called to order at 11:07PST

**Board Attendees**: Cheryl Resnik (Chair), Bob Nithman (Secretary), Amber Fitzsimmons (Director), Holly Wise (Director), Nancy Kirsch (Director), Leesa DiBartola (Director)

**Absent**: Samantha Brown (Vice Chair), Dee Schilling (Director), Kathy Zalewski (Board Liaison, ACAPT)

**Minutes Recorder**: Bob

*Key points identified in today’s meeting:*

1. Educational Leadership Conference (ELC) October 2-4, 2015 – possibility of NIPEC providing a workshop based upon 6 new CAPTE criteria
	1. Thursday before ELC (1st) for consortia use
	2. Clinical reasoning and research consortia are meeting Thursday
	3. Other consortia are meeting during lunch Saturday – group suggested NIPEC meeting Friday.
	4. Possibility of 1.5 hour NIPEC educational session (pending abstract approval) or CEU possibility for 1 day session pre-ELC (Thursday) to assist programs
	5. Holly suggested providing a Team STEPPS (student) course but requires 4 hours
		1. 4 hour time frame would best fit as a pre-conference course
			1. Team STEPPS presentation was rejected for CSM 2015
		2. All members on call voted in support of this suggestion in addition to the submission of a 90 minute educational session abstract on CAPTE IPE criteria.
		3. Holly, Beth, Steve
			1. Discussion regarding an IP panel of presenters and potential costs
				1. Approximately $1000 per invited presenter
			2. ACTION: Cheryl to follow up with Lisa re: funding and charge for this pre-conference course;
			3. ACTION: Cheryl to follow-up with Kathy regarding the program committee.
	6. Content of a prospective 90 minute presentation
		1. Abstract is due April 12th
		2. Ideas include CAPTE overview (CAPTE rep), QI falls reduction (Amber), high-fidelity simulation (Bob), service learning (Cheryl), standardized patients / low-fidelity simulation (Nancy), , clinical education (Debbie Brown via Holly), faculty development (Amber).
			1. Major concepts were agreed upon by all members on call
		3. Input from a CAPTE representative

ACTION: Cheryl will draft abstract and submit to all on call for review and editing

1. Discussion regarding strategic plans for each subcommittee
	1. Will add to April’s agenda
	2. ACTION: Bob will gather drafts from each subcommittee for NIPEC Board review
2. Discussion regarding a potential NIPEC update at NEXT in June
3. Discussion regarding student oversight in IPE / clinical education models
	1. Other disciplines supervising and remote supervision

Meeting adjourned 11:58am